

Town of Northborough
Wind Turbine Committee (WTC)



November 17, 2009
Wind Turbine Committee Meeting
Conference Room 1st floor, Northborough Free Library
34 Main Street
Northborough, MA 01532

Reference:NWC09:13MM

November 4, 2009

Attendees

<u>Members</u>	<u>Alternates</u>	<u>Advisor</u>
E. Cahill	J. Cragin	R. Chilakamarri
R. Giles (Co Chair)	M. Harling	P. Johnson
W. Halter		D. Maily
R. Jones		R. Melville
J. McNamara (Co Chair)		
R. Parker		

Town of Northborough Officials

Guests

7:00 PM Northborough Wind Turbine Committee (WTC) called to order

1. The meeting began with a welcome by the co-chairmen, introductions around the table, and acceptance of the October 7th meeting minutes.
2. R. Giles proceeded with the meeting agenda and the various working committees reported on progress.
3. There was significant discussion on the Consultant RFP, the Tougas Family MOU and coordination with the MTC grant application submittal. The RFP and the MOU must be completed and submitted with the grant application on or before November 17.
4. M. Harling is continuing to investigate a “Friends of the Wind Turbine” program.
5. There was discussion on the progress made to date with the MDAR and the APR program requirements. Further work will be completed thru State Senator Chandler’s office. The objective at this time is to obtain a signed approval from MDAR to install the MET tower.
6. The initial press release developed in the September/October timeframe was not published by the local papers. J. McNamara will follow-up with the Community Advertiser, Voice, Middlex News, Telegram and Gazette and the Boston Globe (MetroWest).

Three press releases were considered for preparation

- A. Submittal of the MDC Grant Application
- B. Approval of the Grant
- C. Erection of the MET tower

A narrative was also recommended to supplement the wind turbine descriptive block diagram, recently posted at several public locations throughout the town.

- 7. A briefing for the Selectmen's December meeting was suggested.
- 8. R. Jones reported on a recent Wind Turbine training course and will provide notes to the committee.
- 9. A project update to town department heads was suggested.
- 10. A draft block diagram was provided to explain the project revenue development and allocation. A revision will follow. E. Cahill will investigate Exempt Wholesale Generation (formerly Qualifying Facility) status and what FEREC applications are required.
- 11. Copies of two memorandums were provided for WTC files:
 - A. "Estimated Capital Budget for Funding a Wind Turbine in 2009 Now Dollars" by J. McNamara
 - B. "Review of Submitted Wind Turbine Proposals and Final Selection" by J. McNamara

Three Month Look Ahead (December 2009 thru March 2010) – Critical Action Items

- 1. Obtain funding to erect met tower and install the tower
Responsibility – Co-Chairs/Town Engineer
- 2. Continue project financial analysis summarizing town electric bill data and Tougas farm loads
Responsibility – Working Group #2
- 3. Consider development of a public out reach plan
Responsibility – Working Group #4
- 4. Investigate Federal, State and Town permit and licensing requirements
Responsibility – Working Group #5

The meeting adjourned at approximately 8:0PM.

The next meeting is scheduled for November 18, 2009 at 7:00PM in the Northborough Town Hall conference room

R. Jones
WTC Member

cc Town Clerk Fran Bakstran (BOS)
 Town Administrator Joe McNamara (Co- Chairman)
 Town Engineer Bob Giles (Co- Chairman)